



Camp Information Night

Tuesday 18th March 2025



ACKNOWLEDGING

country

Wominjeka | Welcome

In the spirit of reconciliation,
Whittlesea Primary School respectfully
acknowledges the Traditional Owners
of the land on which we meet,
the Wurundjeri people.

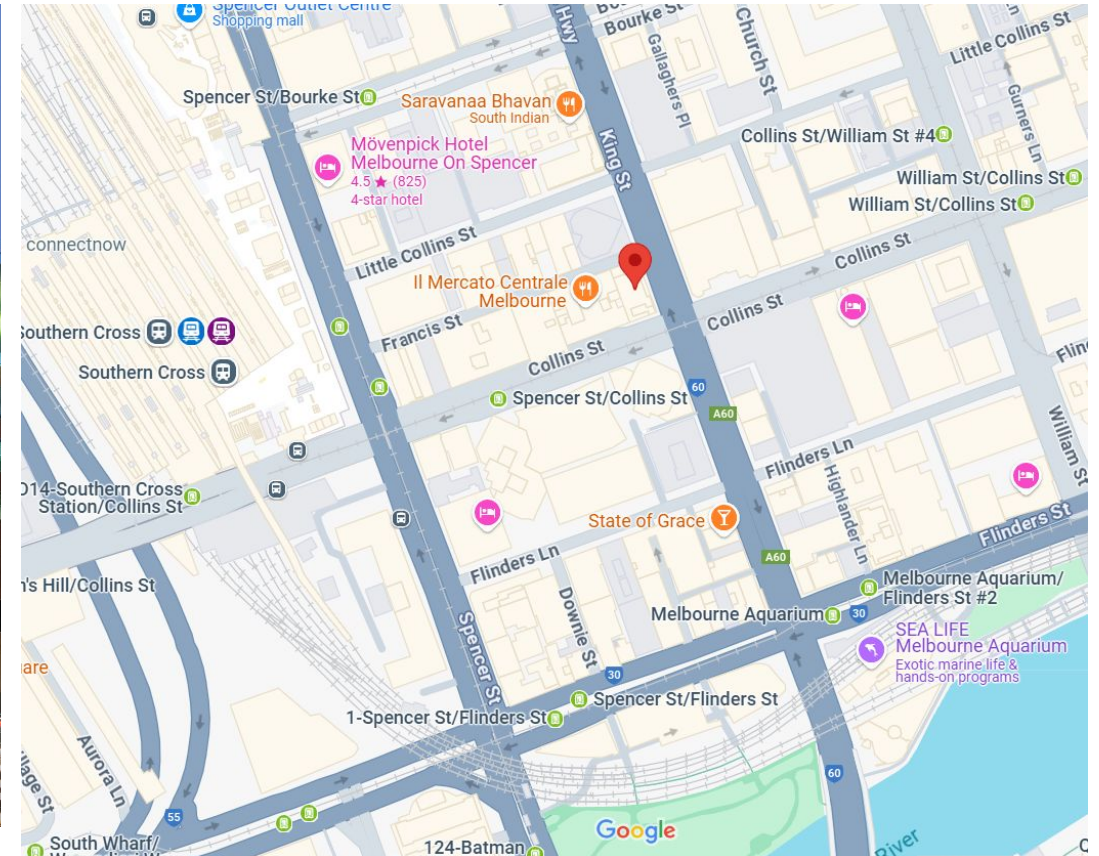
Together we promise to honor and pay
respect to our Elders; past, present and
emerging. To this day, we remember
them, their history and their deep
connection to this land on which
we live, learn and play.



Where?

CYC City Camp Melbourne (538 Collins Street, Melbourne)

- ▶ 1 hour bus trip from Whittlesea Primary School



When?

- ▶ Monday 16th June to Wednesday 18th June 2025 (Term 2, Week 9)

Purpose of Camp

- School camps provide invaluable away-from-home experiences that are safe, caring and encouraging
- At camp, students are supported to take responsibility for themselves and others by participating in camp duties that benefit the camp community
- Students are encouraged to demonstrate positive values in caring for and encouraging others whilst being away from home.

Cost

Camp costs \$400 per student.

This amount can be paid using the payment plan below (already started) or in one lump sum.

This can be paid using the School Saving Bonus/CSEF/School Credit/Credit Card/EFT at the school office.

Payment Plan:

- ▶ Installment 3 - Friday 4th April 2025 (Week 6, Term 2) \$100
- ▶ Installment 4 - Friday 2nd May 2025 (Week 6, Term 2) \$100

A payment intention was required by Monday 10th March 2025. Final payments are due by Friday 2nd May 2025.

Staffing

Brad Dupuy

Jacky Chen

Naomi Liersch

Karen White

Matt Kirkright

Zoe Dyer

Hope Cummins

Parent Helpers

There will be an opportunity for us to take roughly 2-4 parent helpers on camp depending on student numbers. A survey was sent out earlier in the year asking for volunteers.

Parents or carers who are interested in attending are required to have a valid **Working with Children Check** and are required to have also completed the **Whittlesea Primary School Parent Helper Training**.

If you did not respond to the survey and you wish to volunteer, please notify Brad Dupuy via email bradley.dupuy@education.vic.gov.au by **Friday 21st March**.

Departure and Arrival Times

Departure

- ▶ Students need to be at **Funfields** by **8:30am** on Monday 16th June
- ▶ We are departing **promptly** at **9:15am**.

Arrival

- ▶ The bus will arrive back at **Funfields** at approximately **2:30pm** on Wednesday 18th June. Updates on arrival time will be communicated to families on the day via Compass.

Preparing for Camp

What you can do at home:

- ▶ Positive talk (e.g., "Camps are such great opportunities for kids ...")
- ▶ Normalise feelings (e.g., "It's pretty common to feel a little bit nervous ...")
- ▶ Provide information ('Knowledge is power!')
- ▶ Organise sleepovers with friends or family

What we will do at school:

- ▶ Run class meetings and year level assemblies providing details about what to expect on camp

Student Expectations

Students are expected to demonstrate the Whittlesea Primary School expectations when attending camp.

- ▶ Do Your Best
- ▶ Help Others Succeed
- ▶ Respect Your School

Any student that partakes in severe, unsafe and/or persistent misbehaviour, endangering another student, member of staff or public, will have their parent/carer contacted and will need to be picked up from the camp venue and taken home.

What to Bring

CYC City Camp requests that luggage is kept to a minimum. They have strict requirements on the size of bags. See below:



What to Bring

Clothing

- Socks and underwear for each day
- Pyjamas
- Shorts/Pants
- T-shirts
- Jumpers or hoodies
- Waterproof jacket
- Runners
- Beanie/hat

Personal Items

- Medication (to be provided to staff prior to departure)
- Toiletries (e.g. shampoo, conditioner, bodywash, toothbrush, toothpaste, deodorant, hairbrush etc.)
- Sunscreen
- Water bottle
- **Please note, the camp asks that no aerosol deodorants or hairsprays be brought.**

Bedding

- All bedding is provided by CYC City Camp (e.g. sheets, pillow, pillowcase, doona, doona cover and towel). Students are not required to bring sleeping bags or pillows.

Please note that students are also required to bring a small backpack to keep their lunch and drink bottle in each day while we are out and about in the city.

What NOT to Bring

- ▶ Mobiles phones are not be to be brought to camp under any circumstances
- ▶ **If a child is found to have a mobile phone in their possession whilst on camp, parents will be notified and will be asked to collect their child from camp immediately, regardless of the time of day/night.**
- ▶ Compass notifications will alert you as to the exact ETA when returning from camp. We expect to be back by 2.30pm on the Wednesday
- ▶ Please ensure that your child is aware not to bring a phone on camp. Classroom teachers will be having conversations with classes regarding the same.



Accommodation

- ▶ Rooms hold between 4-6 students
- ▶ Rooms all have their own ensuite
- ▶ Rooms have heating and cooling
- ▶ There are allocated teacher rooms on each level of the student accommodation
- ▶ Students will be given the opportunity to nominate other students that they would like in their room. Teachers will do their best to ensure that students get at least one nominated student



Activities

Students will participate in these teacher led activities:

- ▶ MCG Tour
- ▶ National Sports Museum Tour
- ▶ Shrine of Remembrance Tour
- ▶ Movie at Village Cinemas - Crown
- ▶ Melbourne Museum Tour
- ▶ ACMI: Story of a Moving Image Exhibit
- ▶ National Gallery of Victoria
- ▶ Bowling/Arcade Games at Kingpin - Crown
- ▶ Melbourne Zoo
- ▶ Walks through various City of Melbourne parks, gardens and laneways



Activities



Activities



DRAFT Itinerary

Monday 16th June 2025

8:30am: Students arrive at Funfields

- Student medications handed in
- Class rolls marked
- Students allocated to buses

9:00am: Student luggage put on buses

9:15am: Bus departs Funfields for CYC Camp

10:30am: Students arrive at CYC Camp

10:35am – 11:00am: Luggage unloaded and stored at CYC Camp

11:00am – 11:15am: Welcome and Safety Briefing

11:30am – 12:30pm: Travel to MCG and eat lunch

12:30pm – 2:30pm: MCG Tour and Sports Museum

2:30pm – 3:15pm: Travel to Shrine of Remembrance

3:15pm – 4:30pm: Shrine of Remembrance Tour

4:30pm – 5:15pm: Travel to CYC Camp

5:15pm – 5:45pm: Move luggage into rooms

5:45pm – 6:00pm: Clean up for Dinner

6:00pm – 7:00pm: Dinner

7:00pm – 7:30pm: Clean up

7:30pm – 7:45pm: Travel to Village Cinemas – Crown

7:45pm – 9:30pm: Movie

9:30pm – 9:45pm: Travel to CYC Camp

9:45pm – 10:30pm: Getting ready for bed

10:30pm: LIGHTS OUT

Tuesday 17th June 2025

7:30am – 8:30am: Breakfast

8:30am – 9:00am: Clean up

9:00am – 9:45am: Travel to Melbourne Museum

9:45am – 11:45am: Melbourne Museum

11:45pm – 12:45pm: Carlton Gardens – Lunch, Playground and Gardens

12:45pm – 1:30am: Travel to ACMI

1:30am – 2:30pm: ACMI Exhibit – Story of Moving Image

2:30pm – 3:00pm: Eat snack at Fed Square/River bank

3:00pm – 4:30pm: NGV Tour

4:30pm – 5:30pm: Travel to CYC Camp

5:30pm – 6:00pm: Clean up for dinner

6:00pm – 7:00pm: Dinner

7:00pm – 7:30pm: Clean up

7:30pm – 7:45pm: Travel to Kingpin Bowling/ Arcade Games – Crown

7:45pm – 9:00pm: Kingpin Bowling/ Arcade Games – Crown

9:00pm – 9:30pm: Night Walk on SouthBank by river

9:30pm – 9:45pm: Travel to CYC Camp

9:45pm – 10:30pm: Getting ready for bed

10:30pm: LIGHTS OUT

Wednesday 18th June 2025

7:30am – 8:30am: Breakfast

8:30am – 9:00am: Clean up

9:00am – 9:30am: Luggage loaded onto buses

9:30am – 10:00am: Travel to Melbourne Zoo

10:00am – 1:30pm: Melbourne Zoo

1:30pm – 2:30pm: Travel back to Funfields

2:30pm – 3:00pm: Student sign out and go home

Food & Drinks

- ▶ While on camp students will be provided with breakfast, lunch, dinner and dessert
- ▶ No other food is to be brought to camp by any child
- ▶ All food allergies and specific dietary requirements will be catered for as per medical forms completed by families
- ▶ **Note:** Students will be required to bring their own lunch on Day 1 of camp. We would recommend that this is put in a disposable bag with the student's name and class clearly written on it. Students will also be required to bring a reusable drink bottle with them on camp. These items can be stored in a small backpack.

Camp Menu

CYC City provides a range of delicious and nutritious meals from their in-house kitchen.

A menu is set each week for all groups staying on-site. The type of food that is provided includes:

Breakfast: juice, cereals, toast and a hot meal (e.g. bacon and eggs, ham and cheese croissants, spaghetti and hash browns)

Lunch: pre-ordered packed lunches including fresh rolls with assorted salad fillings/spreads, fresh fruit, morning tea and afternoon tea snacks and bottled water

Dinner: two-course buffet-style meal - main course (served with vegetables or salad) and dessert.



Medication

Matt Kirkright will be assigned to first aid whilst on camp.

- ▶ If your child is attending **Year 5/6 Camp** you must fill in the Medical Information Form and return it to your child's classroom teacher by **Friday 4th April 2025 (Week 10)**



Medical Information Form – Camps and Overseas Excursions

The Department of Education requires the information requested in this form for all students participating in camps and overseas excursions, to plan for and support the health care needs of students.

This form is to be completed by a parent/carer prior to their child going on a camp (overnight excursion) or overseas excursion. The information provided must be current at the time of the camp or overseas excursion. Parents/carers will also receive detailed information about the excursion/program prior to participation and be provided with a parent consent form. Any questions about excursions will be answered by the school.

First Aid and Medical Assistance

If there is a situation or incident which requires first aid to be administered to a student, school staff will administer first aid that is reasonably necessary and appropriate to their level of training. School staff will also seek emergency medical attention for a student if it is considered reasonably necessary. ~~In the event that a student needs medical attention during the camp or overseas excursion, school staff will contact their parent/carer as soon as practically possible.~~

Parents/carers are responsible for all medical costs if a student becomes ill or injured on a school approved excursion unless it is found that the illness or injury was caused by the Department of Education failing to discharge its duty of care. For camps, parents/carers can purchase student accident insurance cover from a commercial insurer if they wish to. Department policy requires schools to ensure families obtain insurance for all overseas excursions, the school will provide further information.

Privacy Statement

The personal and health information collected in this form, and attachments, will be managed securely and accessed only by staff and volunteers, on a need-to-know basis, and in accordance with the Department of Education Schools' Privacy Policy which applies to all government schools (available at: <http://www.education.vic.gov.au/Pages/schools/privacypolicy.aspx>) and the law. In the event of a medical emergency, information will be provided, as required, to emergency services and medical practitioners.

Excursion/program name: Whittlesea Primary School - Year 5/6 Camp 2025	
Date(s): 16th June – 18th June 2025	
Student's full name:	
Student's address:	
Postcode:	
Date of birth:	Year level:
Parent/carer's full name:	
Emergency telephone numbers: <i>After hours</i> <i>Business hours</i>	

Medication

Medication for camp needs to be dropped off at Funfields on the day of camp.

Please note:

- All medication(s) must be supplied in a 'Zip Lock' bag
- Medications must be accompanied by the Medication Administration Consent Form
- Medications must be supplied in the original packaging, with the child's name, dosage etc (if prescribed medication)

Medication Administration Consent Form				
CHILD'S NAME: _____ CLASS: _____				
Medication to be administered at school:				
Name of Medication	Dosage (amount)	Time/s to be taken	How is it to be taken? (e.g. oral injection)	Notes

Medication
Please ensure that medication ☐ Is in its original package ☐ The pharmacy label matches the information included in this form

Medication Storage
Please indicate if there are any specific storage instructions for any medication: _____ _____

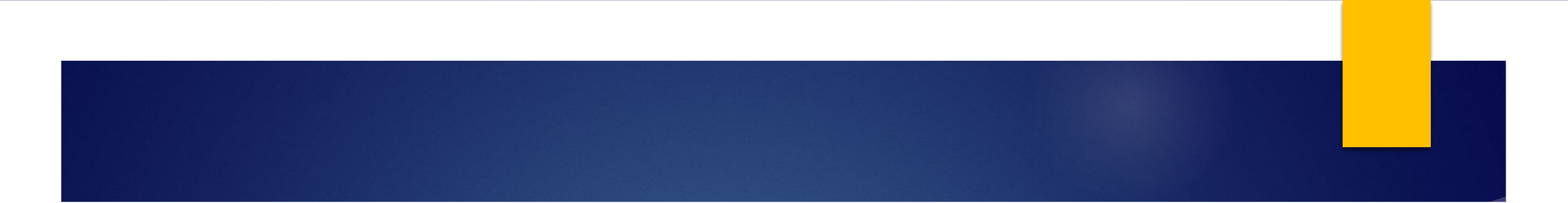
Privacy Statement
We collect personal and health information to plan for and support the health care needs of our students. Information collected will be used and disclosed in accordance with the Department of Education and Training's privacy policy which applies to all government schools (available at: http://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx) and the law.

Authorisation to administer medication in accordance with this form:
Name of parent/carer: _____
Signature: _____ Date: _____
Name of medical/health practitioner: _____
Contact details: _____

Contact During Camp

- ▶ In the event of a family emergency:
 - ▶ **School Hours**
Please contact the school between 8:00am – 4:30pm and the office staff will then contact the 5/6 Camp Leader Brad Dupuy
 - ▶ **After Hours**
Please email the 5/6 Camp Leader Brad Dupuy or Matt Kirkright
bradley.dupuy@education.vic.gov.au
matt.kirkright@education.vic.gov.au

Questions

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- ▶ **Can students bring money on camp?** Students are not to bring money on camp. There will not be an opportunity to buy souvenirs and all food is provided by CYC City Camp.
 - ▶ **Can students bring a camera?** Students are able to bring a camera. A disposable camera would be recommended incase it gets lost or broken. Mobile phones are not allowed to be brought to be used as a camera, even if the sim card has been removed.
 - ▶ **Do students need to bring a towel?** Students are not required to bring a towel. All bedding is supplied. This includes sheets, pillows, pillow cases, doonas, doona covers and towels.
 - ▶ **Can parents attend the day events?** Parents are unable to attend day events. Whilst we appreciate the thought and willingness to participate this would detract from the camp experience for our students and their ability to develop independence, resilience and problem solving skills.



Thank you for coming

Please do not hesitate to contact your child's classroom teacher if you have any further questions.